

Association of National Park Rangers  
Board of Directors Meeting  
MINUTES

**March 24, 2020**

8:30 pm ET/7:30 pm CT/6:30 pm MT/5:30 pm PT

Conference Call

- Phone number: 605-313-4812
  - Password: 873615#
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----- AGENDA TOPICS -----

Attendance (Secretary)

- Members Present: Lauren K., Jonathan, Rebecca, Bill, Jeanette, Kayla, Paul, Elsa, Tim, Reghan, Lauren D., Chris, Jan
- Members Absent: Meg
- Others: Jamie Richards

Approval of Minutes from the previous BOD meeting:

- Motion to Approve Bill, Rebecca second – No Discussion, Passed Unanimously

Treasurer's Report:

- Monthly financials for February were distributed.
- Relative to budget for FY2021, the budget vs. actual document for current year (to date) was distributed, along two proposed FY2021 budget documents in draft for discussion:
  - One that includes all functions, including super raffle and RR
  - One that has RR eliminated, in case we're forced to cancel/postpone because of CV
- Options:
  - Engage in discussion and resolve questions and vote on the budget(s).
  - Engage in discussion and resolve questions and vote to pass the budget, IN PRINCIPLE, pending adjustments to be made as a result of discussion
  - Engage in discussion and resolve questions and vote to table, pending additional review and updating of the budget
- Transfer of Funds from Wells Fargo interest/dividend to Investment Fund, not affecting bottom line
- Vote on Proposed Budget in principle
  - Elsa would like to add sticker purchase into budget expenses

- Spring Fundraising affect budget? - Committee has not yet met, but will come up with estimated figure for Bill to add estimated revenue – call scheduled for 3/25 9pm
- Rebecca motion pass in principle (with RR), Jeanette second – Pass Unanimously

### Old Business (President):

- Review and Approve draft policy on posting *Ranger* magazine on the ANPR Website. (Emailed to BOD before meeting)
  - Bill motion, Reghan second – Pass Unanimously
    - Discussion, Jonathan would still like to use Ranger content in pieces available for example article on social media
    - Policy will be added to compendium

### New Business (President):

- Paul needs Members for the 2020 Elections Committee
  - Bill suggest ask for nominations from BOD to submit by next meeting and Paul appoint Committee – Paul would like each member to submit one name
- COVID-19 Response
  - Discussion: Jan approve Coalition Letter, Jonathan take more conciliatory tone of agency and highlight ranger job, Jan propose Call to Action to stay home, Jonathan “stay home today, parks will be here tomorrow”, Jamie? Thanks for Rangers on frontline today in response
    - Parks experiencing different responses, vary by Region?
    - Seasonal Guidance, Unanswered Questions/Uncertain Times
      - Staying in touch with Supervisors for latest info
  - ACTION: Paul and Jonathan will Draft a Position Letter to submit for BOD comments outside of meeting ASAP
  - Continue with social media posts for Resources/News (Thanks Elsa!)
- Elsa – Virtual Meet Up Instead of Mini-RR
  - Zoom? – Bill work with Elsa about set up/topics
  - Any Topic suggestions let Elsa know
  - Jr Ranger archive initiative – Jonathan and Reghan?
- Jeanette – Fundraising Drive still a good time?
  - Little to no cost to Drive so worth it – clear objectives for Drive
    - COVID-19 nexus? Seasonal Support
  - Continue with RR calls/exhibitors

### Reports:

- President:
  - Provided information on potential funding needs for NPS to NPCA

- Working with Dick Martin and his committee on finalizing a fact sheet on the pro's and con's of reclassifying GS/GL 0025 Park Rangers to GS 1801 Land Management Law Enforcement Officers
  - Drafted policy on posting *Ranger* magazine on the website as directed at the February meeting.
  - Wrote the President's Message/Invitation for Rendezvous 43
  - Received notice from National Park Foundation that they had approved our request for funding to pay travel expenses for a Lifetime Harry Yount Award winner and their spouse to travel to RR 43 to receive the Award
- Treasurer:
    - *Ranger* Editor Recruitment
      - Received about dozen applicants (some still need to complete some requested info), will close campaign April 1<sup>st</sup> and begin screening process to identify top candidates
      - Selection by June 1<sup>st</sup> for candidate to overlap with current staff on Fall issue and first solo edition over winter
- Business Manager:
    - ANPR's PO Box will be unreachable for the foreseeable future as I'm no longer in DC. Please encourage everyone to make payments on our website instead of sending a check.
- RR43 Manager:
    - Pressing ahead as if we will be having the RR, but doing some contingency planning in case CV alters those plans. A few changes in the RR43 management team are contemplated and we still could use additional help with several of the functions (primarily exhibits).
    - Drafted a contingency plan for RR43 considering the COVID-19 pandemic. It is being reviewed now by the RR43 management team and others.
- Education and Training:
    - Assisting Jamie with RR43 Training and Break-Out Speaker Topics; Submitted call for presentations to individuals within EVER. Reached out to Chief Ranger Vela for local suggestions regarding RR43: Outings, Volunteer possibilities etc.
    - Working towards completion of the Education and training Strategic Plan, Final draft for board review anticipated April 1
    - Reached out to new Mentor Program applicants, followed up with questions and inquiries
- Fundraising:
    - Participated in 1st Fundraising committee call on 3/3 and RR exhibitor call on 3/11
    - Keeping RR43 documents updated: spreadsheet for exhibitors/donors and letter to send to potential donors

- Updated ANPR's profiles on Foundation Center's website and Guidestar.org
- Working with Reghan and Jan on Fundraising drive
- Sent out invite email to Dr. Will Moreto, professor at UCF, inviting him to RR43 - he says he wants to come! He works with park rangers around the world and countries combating poaching
- Spent more time on the Foundation Center database (public libraries are all closed now - boohoo - that's the only way to get on the database)
- Internal Communications:
  - Advertised for Ranger magazine editor position
  - Advertised for ANPR PIO position, facilitated responses to follow up questions
  - Advertised for Call for Presentations for RR43
  - Speaking for parks and subtly asking folks not to visit their national parks, while providing alternative ways of experiencing park sites.
  - Drafted outline of "How to host a Mini-Rendezvous". Shared with Lauren Kopplin in anticipation of hosting a SE Utah gathering in April. Putting that on hold.
- Membership Services:
  - Participated in fundraising committee call on 3/3 and RR exhibitor call on 3/11
  - Submitted budget proposal for attending Outdoor Retailer Summer Market (June 23-25), which, as of 3/20, has NOT been cancelled or postponed
  - Working with Jan and Jeannette on spring fundraising drive
  - Working with Tom Banks to start a resume review service for members (he is interested in offering up his skills to review 1-page professional resumes)
  - Suspended email reminders to those whose memberships expire April 1, due to being considerate during this pandemic; extending those memberships for one month
- Professional Issues:
  - Committed to facilitating a Mental Health First Aid Course at RR
  - Drafted first draft Housing Questionnaire for use on social media
    - Need a few members that have *recent* experience in NPS housing to review
- Seasonal Perspectives:
  - Following seasonals concerns with employment and COVID-19
- Government Affairs:
  - Connie Rudd, "Nature at Its Best" Photography, ANPR member & RETI NPS, will donate one of her beautiful photographs (winner's choice) to the Super Raffle. Check out her website gallery!
  - Edited Ranger magazine articles for up-coming edition.

- House Committee on Natural Resources has postponed hearings through March due to COVID-19.
- Responded to a request from NPCA via Paul about a summary of park needs in responding to COVID-19.
- Strategic Planning:
  - Interviewed and selected two PIO trainees to serve on new Communications Committee
    - Need to settle on committee structure with Elsa Hansen and Jamie Richards
    - Anticipate start in early April – Zach Whitlow and Madison Carter selected
  - Participated in RR43 planning meetings.
- IRF Liaison:
  - Meg is out of the country this month. She will be back for the next BOD meeting.

Adjourn: 9:50 PM ET

Next meeting: April 28, 2020