

Association of National Park Rangers Board of Directors Meeting Minutes

September 24, 2019

8:30 pm ET/7:30 PM CT/6:30 pm MT /5:30 pm PT (and AZ)/2:30 pm HST
Conference Call

- Phone number: 605-313-4812
- Password: 873615#

----- AGENDA TOPICS -----

Attendance (Secretary)

- Members Present: Bill, Marin, Will, Ben, Jonathan, Kayla, Reghan, Jeanette, Elsa, Paul, Jan (on call for ~30 mins), Jamie (on call for ~30 mins)
- Members Absent:
- Others: Chris

Approval of Minutes from the last two BoD meetings (President):

- August 27, 2019: motion-Bill, second-Will, discussion – note that July’s minutes were not approved last month, in favor -all , opposed-0, abstain-0. Motion passed.
- July 24, 2019: With amendment as mentioned below. motion- Bill, second-Ben, discussion- none, in favor-all, opposed-0, abstain-0. Motion passed.

Reports:

- President:
 - No report.
- Secretary:
 - Ethics guidance from WASO regarding govt employment and serving on the board - see email sent to the board this evening.
 - Confirming I will coordinate raffles/silent auction at RR.
 - Sent corrections to the back cover of Ranger magazine to Ann.
- Treasurer:
 - August financial documents were sent to BOD members earlier in the month.
- Business Manager/RR Coordinator:
 - **General Numbers:**
 - 89 people have registered for Rendezvous. Working with Rick Mossman to register his class at a group rate for his students
 - \$2383 received in Supernaugh Funding!!!

- 11 Exhibitor Tables + 3 more non-exhibiting sponsors. Sponsorship total = \$7,450
- As of 9/21 there were 203 room nights already. Room block is set to close 9/27. Chris will be finalizing Supernaugh room blocks tomorrow.
- T-Shirts are being ordered tomorrow. NO EXTRAS AT RENDEZVOUS
- Challenge coins have been ordered (aka speaker gifts).
- RR team phone call on Sunday, 09/28.
- **Current Redirect Links:**
 - **Schedule:** <https://anpr.org/schedule>
 - **Registration:** <https://anpr.org/register>
 - **General Page:** <https://anpr.org/rr42>
- IRF Liaison:
 - Will not be on September call.
 - Planning for WRC is going well with at least 15 ANPR members attending.
 - Message to Jan - in mid-October you will receive a slate of certified IRF candidates for the IEC. Nominations are being certified now by the IRF Secretary. After reviewing nominations, I will make a recommendation for “endorsement” by the BOD at the October meeting.

Priority Business: (If any)

- (Wade) Motion: Amend the July BOD Minutes to indicate that the super raffle proposed by the RR Coordinator was not accepted by the BOD. Second-Jonathan, discussion- none, in favor- all, oppose- 0, abstain-0. Motion passed.
Marin will amend the minutes and put on google drive.
- (Wade) Finalize the agenda for the BOD meeting at the RR.
 - Include time for Emily Thompson to discuss partnering with CPANP and maybe other organizations.
 - Suggested by-laws amendment on membership categories –Jonathan suggests requesting membership input early in RR but then the board will vote on it at the following board meeting.
- (Wade) Distributed status funds to BOD earlier this month.
 - RECOMMENDATION: President develop and implement a process to generate revenue to offset the average \$1500/month deficit we have been experiencing since at least the beginning of FY18.

Old Business:

- (Wade): Status of RR2020 site selection: I will plan to present a short summary of the Jacksonville venue at the RR in Everett. Jacksonville CVB is planning to ship promotional material for distribution.

New Business:

- (Jamie): Mr. Randy Payne is a volunteer at Mount Rainier and he is the creator and manager of the NPS History site, along with retired NPS Historian Dr. Harry Butowsky. Jeff Ohlfs is

working to invite Randy to come to Ranger Rendezvous and he would like the Board's consideration in recognizing the contributions Randy has made to the Ranger history archive.

- While ANPR does not have the power to make someone an Honorary Ranger, is there some recognition ANPR could offer at Ranger Rendezvous to acknowledge the long-standing contributions Randy Payne has made to the Ranger profession?
- After reviewing the ANPR Awards guidelines, it appears that giving Mr. Payne the ANPR Service Award would be the most appropriate recognition.
- Bill made a motion to approve a Service Award, second-Will, discussion-none, in favor-all, opposed-0, abstain-0. Motion passed. Jamie will let Lee Werst know in order to create the award.
- (Jamie): The ANPR calendar is almost done. The board can log in and check it out on Snapfish.com. Jamie emailed out the password information. Please log in and share your feedback. I created a new Snapfish account for anprprofessionalissues@gmail.com. Jamie would like to get info on locations for chosen photos ASAP please.

Member or Committee Reports (not covered under Old/New Business):

- Education and Training (Kayla):
 - Wanting to clarify some yoga session times at RR – will discuss with Chris/Wendy.
 - Editing the training video(s) – looking for suggestions on consistent title/catch phrase to use in each video's introduction.
- Fundraising (Jeanette):
 - Mailed and emailed letters to 10 companies about donating money or items for RR. Two companies are donating items for our raffles: Nuun and Mountaineers Books. Thanks Chris and Jon for the help!
 - Fundraising Committee? Talked one-on-one with Maria Burks, a RETI NPS employee who worked closely with cooperating associations/friends groups during her career; also spoke with Frank Dean of the Yosemite Conservancy; both gave me lots of great tips and ideas - I plan to write this up and share with the board or present over the phone at RR. Frank is willing to continue to assist.
 - Hoping to reach out to the librarians at Cincinnati Public Library about researching foundations and grant writing; also looking forward to getting ideas/inspirations at the WRC!
- Internal Communications (Elsa):
 - Finished RR42 poster for advertising and distributed to ANPR BOD.
 - Compiling list of local park and university contacts to send invitation to RR42.
 - Scheduling Facebook posts re: Rendezvous
 - Created Facebook event for Rendezvous
 - Developing a Rendezvous Jr. Ranger booklet. Seeking feedback from Tom Banks. Goals are to encourage networking, thoughtful reflection on RR programs/events, and exploration of nearby NPS sites.
 - To do: create event on Inside NPS events/trainings page

- Membership Services (Reghan)
 - Secured ProDeals for all ANPR members - working with Outdoor ProLink to figure out best way to disseminate this information
 - Sent annual membership renewal emails and sending another round before the end of the month
 - Membership flyer still in the works pending ProDeals
- President-elect (Paul):
 - Bruce McKeeman (Chair), Ahmad Toure and Michelle Torok are serving as the Elections Committee this year. They have already identified 3 highly qualified candidates to run for the positions and are continuing to seek more prior to and at the Rendezvous. If anyone knows of members who are interested and can fully perform the duties of Secretary, Government Affairs, and Seasonal Perspectives, please let the Committee know. They do not currently have anyone identified to run for Secretary, so it would be good for the BOD to help identify at least one or two qualified and interested folks for this position.
 - Spoke with Ryan Qualls and Ann Dee Allen about Ryan becoming the new Editorial Advisor. He is now working with Ann.
 - Working with Jonathan and Bill Wade to organize the Strategic Planning process for the Rendezvous.
 - I will transport the 5 boxes of ANPR Records to Colorado State Univ. in late October.
- Professional Issues (Jamie):
 - Finishing Up Trivia Night games for Ranger Rendezvous. I'm looking for someone to serve as the facilitator in my stead. I have reached out to Tim Moore to see if he is interested.
 - Jamie is back on the mainland September 30, 2019
- Seasonal Perspectives (Will):
 - Nothing major to report. I have worked with a few people on the Land Management Workforce Flexibility Act. Simply explaining the rules and process to go about using it to their advantage.
 - Will we have the ability to skype or call into the BoD meeting at RR?
- Government Affairs (Ben):
 - [Federal Retirement Fairness Act](#) was reintroduced this month in the House.
 - Contacted Rep. Kilmer's Office (author) and a dozen federal employee related advocacy groups – still have not heard back from anyone.
- Strategic Planning (Jonathan):
 - Paul and Jonathan are working on an agenda for the strategic planning session at Rendezvous (Thursday, 4:00 – 5:30 pm)
 - Call for board volunteers to facilitate five or six group talking sessions - Paul, Kayla, and Jan have volunteered – looking for others
 - Please continue to add your input to the [Draft Strategic Plan](#)

- What is our convention for board member titles?
 - Jonathan has made a template for business cards and wonders how to populate.
- Chris and Jonathan worked with Elsa to send an annual member survey in the last newsletter, but response has been lackluster.
 - Jonathan suggests pushing this out on the NPS employee Facebook group for non-member input and then finalizing the strategic plan before Rendezvous
- Does the board object to Jonathan representing ANPR at academic conferences as a representative of the organization?
- ANPR documents project:
 - RECOMMENDATION (Bill): Jan to call Stacy Allen (still working at Shiloh?) and work out what he has and how we can go about getting it.
- Coordinating with Colorado State professors and Ann regarding article for Ranger
 - Professor requests brief description of what we have in hand so that they can speak to usefulness for research

Adjourn: 6:45 pm (PT)

Next meeting: At Ranger Rendezvous, Wednesday, Oct. 16th