

Association of National Park Rangers Board of Directors Meeting Minutes

August 27, 2019

8:30 pm ET/7:30 PM CT/6:30 pm MT /5:30 pm PT (and AZ)

Conference Call

- Phone number: 605-313-4812
 - Password: 873615#
-

----- AGENDA TOPICS -----

Attendance (Secretary)

- Members Present: Jan, Elsa, Bill, Jeanette, Jonathan, Paul, Will, Kayla, Jamie, Reghan
- Members Absent: Marin, Ben
- Others: Chris, Rebecca Harriett, Tom Banks

Approval of Minutes from the following BoD meetings (President):

- July 23, 2019: discussion, motion-Bill, second-Jonathan, in favor -all , opposed-0, abstain-0.

Reports:

- President:
 - Nothing put into the notes
- Secretary:
 - Marin is not in attendance tonight - please be sure to add your notes to this agenda. She will take a copy for the minutes later in the week.
- Treasurer:
 - Status of funds reports for July sent to the BOD on 8/25.
 - Current balances as of August 20: checking account = \$13,374.31; savings account = \$42,115.63; investment account = \$142,408.11.
 - Still working with a tax advisor in Tucson to have our FY19 990 tax forms completed and submitted. An extension has been submitted, giving us additional time to submit. She will probably have several recommendations about "cleaning up" our chart of accounts in QB.
- Business Manager/RR Coordinator:
 - General Numbers:
 - 49 people have registered for Rendezvous. Historically a number of people register on the final day of the early registration rate.

- \$2188 received in Supernaugh Funding!!! We can now fund 5 Supernaughs.
- 8 Exhibitor Tables + 3 more non-exhibiting sponsors. Sponsorship total = \$6,250
- As of 8/20 there were 147 room nights already. Room block is set to close 9/20 and I need several more for Supernaughs still.
- Questions:
 - Wendy has stated she will not be storing ANPR's projectors going forward. What should we do with these?
 - If anyone would like to share a room, I have a couple individuals looking to double up to reduce costs. Contact me directly if you'd like a room-mate match.
 - Status of strategic planning sessions for Rendezvous. How long? When? Is this not just the board meeting?
- Updates:
 - Early Registration will be extended to 9/7 to accommodate the holiday weekend.
 - Arranged with Ann Dee Allen that the Supernaughs will be submitting photos and article submissions to *Ranger* about Rendezvous. Supernaughs get to say they've been published, ANPR saves \$800 on travel and still provides coverage of events in the winter issue.
- Current Redirect Links:
 - **Schedule:** <https://anpr.org/schedule>
 - **Registration:** <https://anpr.org/register>
 - **General Page:** <https://anpr.org/rr42>
- Notes:
 - Bill Wade: Content on Sunday afternoon;
 - Offering repeat sessions from Thursday on Saturday
 - Social Media Training: Tim Cash,
 - Jamie: Interp Digi Facebook Page
 - Coalition will be attending: Emily Thompson
 - Jonathan has proposed offering the NPS hiring info in a general session.
- IRF Liaison:
 - WRC up-date: Ranger Relief is seeking equipment (i.e. computers, etc). They **do not** want uniform items. Information will be in the next newsletter. Efforts are being coordinated by Claire Shields
 - Nominations for IRF Council; Deadline is September 16th
 - Will provide information at the September meeting regarding the changes being made the IRF's governing document.

Priority Business: (If any)

- (Lemons) Status of Editorial Advisor to *Ranger* Magazine position? Paul has a phone call with Ryan Qualls who is considering volunteering for this position. Paul will report back to Jan on results of the call.
- (Wade) Distributed status funds to BOD earlier this month.

- RECOMMENDATION: President develop and implement a process to generate revenue to offset the average \$1500/month deficit we have been experiencing since at least the beginning of FY18.
- Develop specific agenda for BOD meeting at RR in Everett.
- Auction/raffle items can be sent to the venue – arrival date no sooner than October 13th:
Delta Hotels by Marriott
Attn: ANPR
3105 Pine Street
Everett, WA 93105

Old Business:

- (Bill): Status of RR2020 site selection: Site visit to Jacksonville (and St. Augustine) conducted by Bill and Jonathan on 8/22 and 8/23. Proposals had been received from four properties in Jacksonville and one in St. Augustine. Narrowed to two in Jacksonville that were visited and terms negotiated.
 - Details distributed to BOD on 8/24. Recommended property is the Lexington Riverwalk. Bill is prepared to sign the contract if BOD concurs with the selection.
 - In addition, we will be getting a “grant” (probably something over \$1000) from the JAX convention/visitors bureau to use against specified expenses to ANPR/attendees.
 - VOTE: RENDEZVOUS 2020 IN JAX: Motion: Bill; Second: Jonathan; For-All; Against-0; Abstain-0
 - VOTE: ACCEPT THE PROPOSAL FOR LEXINGTON HOTEL MID OCT 2020: Motion: Bill; Second: Jonathan; For-All; Against-0; Abstain-0
- (Reghan) Reached out to Outdoor Retailer for more information about booth/attendance pricing...haven't heard back yet. Meeting with the Director of Community Relations & Strategic Partnerships of Volunteers for Outdoor Colorado, as they have a booth at every summer show and go in on it with public lands agencies. Will update the board when I have more information.

New Business:

- (Reghan): ProDeals with Outdoor Prolink (OPL) are in the works. The organization is willing to give members of ANPR full access to benefits if they are current employees of the NPS. Other ANPR members who are not actively working for the NPS would be given a one-time access code (once a year) to make a purchase on the site. The woman I've been working with says OPL signed a deal with the [System for Award Management \(SAM\)](#), which allows them to do business with the federal government (so, evidently ethics concerns would not be an issue). HOWEVER, I personally feel that it is not fair to give some of our members more benefits over others. What are the rest of the board's thoughts??
 - Will: Would Seasonal Employees who are in between seasons, but still eligible for rehire receive the full-time benefit or be relegated to the “not actively working” category?
 - Reghan: She assured me that seasonals would receive the full access benefits; that “as long as they work a full season” they would still qualify

Member or Committee Reports (not covered under Old/New Business):

- Education and Training (Kayla):
 -
- Government Affairs (Ben)
 - [Federal Retirement Fairness Act](#) was reintroduced this month in the House.
 - Contacted Rep. Kilmer's Office (author) and a dozen federal employee related advocacy groups – still have not heard back from anyone.
- Fundraising (Jeanette):
 - Finalized a letter to send to potential exhibitors at rendezvous. Working with Jon and Chris to get sent out.
 - Fundraising Committee?? Not getting lots of feedback from experts - I think people are traveling and busy. Hope to talk to two people this week.
 - As I have time, will try to watch free fundraising webinars on Foundation Center's website. So far, have only watched an introductory video.
 - My superintendent, Hugh Hawthorne, met with Kendall Thompson in Dayton last week. I told Hugh to tell Kendall that I'm still waiting for the fundraising plan that he had when he was on the ANPR board. Hugh says Kendall wrote it down to remind himself - we'll see what happens!
- Internal Communications (Elsa):
 - Finished RR42 poster for advertising and distributed to ANPR BOD.
 - Compiling list of local park and university contacts to send invitation to RR42.
 - Scheduling Facebook posts re: Rendezvous
 - Created Facebook event for Rendezvous
 - Developing a Rendezvous Jr. Ranger booklet. Seeking feedback from Tom Banks. Goals are to encourage networking, thoughtful reflection on RR programs/events, and exploration of nearby NPS sites.
 - To do: create event on Inside NPS events/trainings page
- Membership Services (Reghan)
 - Membership flyer still in the works pending ProDeals
 - Assisted in ranking applications for the Supernaugh Scholarships
 - Meeting with Nicholas Georgeff from DAAV to discuss a group membership with employees at the NHP.
- President-elect (Paul):
 - Bruce McKeeman, Ahmad Toure and Michelle Torok have volunteered to serve as the Elections Committee this year. Bruce has agreed to chair the committee, and they are currently seeking folks to nominate. They will recruit interested and capable members to run for the three upcoming vacant positions (Secretary, Government Affairs, Seasonal Perspectives) prior to and at the Rendezvous. If

anyone knows of members who are interested and can fully perform the duties of each of these positions, please let the Committee know.

- Talked with Ann Dee Allen and Kendell Thompson about the future of “Ranger Magazine.” Kendell suggested Ryan Qualls, an interpreter at Dayton to take his place. I am currently trying to make telephone contact with him.
 - At Jan’s request, I contacted both Stan Austin and Bert Frost about speaking at the Rendezvous. They will let us know which one of them will attend right after Labor Day.
 - Working with Jonathan and Bill Wade to organize the Strategic Planning process for the Rendezvous.
- Professional Issues (Jamie):
 -
- Seasonal Perspectives (Will)
 - Bill Supernaugh Memorial Scholarship recipients, and alternates, have been selected. Chris is sending out an email to offer the scholarship.
 - Supernaugh Scholars will do a fair amount of reporting and coverage of the Rendezvous.
 - Still answering the occasional question about hiring practices and USAJobs definitions. The little icons confuse people as much as they attempt to clarify.
- Strategic Planning (Jonathan):
 - Upcoming strategic planning session at Rendezvous
 - Call for board volunteers to facilitate division talking sessions
 - Paul
 - Kayla
 - Jan
 -
 - What is our convention for board member titles?
 - Jonathan has made a template for business cards and wonders how to populate.
 - Chris and Jonathan worked with Elsa to send an annual member survey in the last newsletter, but response has been lackluster.
 - Jonathan suggests pushing this out on the NPS employee Facebook group for non-member input and then finalizing the strategic plan before Rendezvous
 - Please continue to add your input to the [Draft Strategic Plan](#)
 - Does the board object to Jonathan representing ANPR at academic conferences as a representative of the organization?
 - ANPR documents project:
 - RECOMMENDATION (Bill): Jan to call Stacy Allen (still working at Shiloh?) and work out what he has and how we can go about getting it.
 - Bill and Paul have completed sorting and packaging the documents received from Scot McElveen, Deanne Adams, Ken Mabery, Teresa Ford and Kathy Loux. Five file boxes are being stored in Wade’s garage until they can be transported to CSU.

- Coordinating with Colorado State Professors and Ann regarding article for Ranger
 - Professor requests brief description of what we have in hand so that they can speak to usefulness for research

Adjourn: 10:05PM ET

Next meeting: Tuesday, September 24th (4th Tuesday of the month)