

# Association of National Park Rangers Board of Directors Meeting Minutes

August 28, 2018

8:30 pm ET/7:30 PM CT/6:30 pm MT/5:30 pm PT/AZ

Conference Call

- Phone number: 641-715-3200
  - Password: 873615#
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## ----- AGENDA TOPICS -----

Attendance (Marin)

- Members Present: Jan, Bill, Chris, Marin, Elsa, Jamie, Will, Kate, Kayla, Jonathan
- Members Absent: Nick

Approval of Minutes of June 26, 2018 (President): Approved by board August 28<sup>th</sup>.

Approval of Minutes of July 25, 2018 (President): Approved by board August 28<sup>th</sup> pending addition of Kayla's name as member present.

Reports:

- President: DC news and nomination of David Vela as NPS Director
- Secretary: positions up for nomination at RR include fundraising (vice Nick), membership services (vice Kate), and president elect (serves one year as such and then begins three-year tenure as president)
- Treasurer: Financials for month of July were distributed earlier in the month. New internet savings account is deriving much better interest than Wells Fargo savings.
- Business Manager: RR registration is available on the ANPR website.
  - Had a good local event last night in DC – pushed Supernauth scholarship applications and upcoming RR
  - Two substantial donations received this month

Old Business:

- Approval or amendment of Association By-Laws
  - Bill made a move to approve the bylaws with the footnote showing date of approval.
  - Motion was approved. Marin will send PDF to Chris for website and will put on Google Drive.
- Status Report on RR41
  - Registration is open and complete draft program is on website.
  - Program is nearly full. We have received confirmation from Bob Vogel for keynote session. Still awaiting a reply from Rick Obernesser.
  - Review of Sunday's schedule – looking quite strong – we still have a block of time available first thing in the morning.

- We still have several tables and booths in the exhibit room that we need to fill.
- Budget is being updated.
- Ben is requesting that the ability to call in/video in at least for board meetings during RR.
- Identify needs for policies/procedures for governing ANPR – are there any policy requirements for non-profits incorporated under the District of Columbia? Are we in compliance? Chris will look into this.
  - Marin sent this to Chris:  
<https://code.dccouncil.us/dc/council/code/titles/29/chapters/4/subchapters/XIII/>
- Appoint ANPR liaison to International Ranger Federation (Jan) – Jan is working on this.
- Discuss seasonal time bill and/or changes to seasonal hiring
  - Discuss [draft letter](#) from president of ANPR to possible collaborating organizations for legislative push (Jonathan)
  - Jonathan made a motion to adopt the letter – motion approved
  - Ben will compile a list of recipients in anticipation of our next call
- Status of bringing membership database up to date (Chris)
- Tabled from earlier meetings:
  - Develop service contracts for Business Manager (Reinhardt), Ranger Magazine Editor (Allen) and Designer (Albrecht)
  - After RR, Chris will update ANPR website and will review options/issues identified with our use of Google Drive. Will also explore potential use of cloud service.

#### New Business:

- Marin will put draft RR board meeting agendas together on Google Drive – other board members should feel free to add to it! Marin will try to find agendas from last year.
  - We should discuss priorities for our meeting so that we make good use of our time
  - Jonathan would like to discuss strategic priorities – at least an hour
  - What are the other priority issues we should plan to discuss?
- Appoint RR2019 Management Team/Establish location!
  - WE NEED A LEAD FOR RR2019 RR.
  - WE NEED TO SETTLE ON A LOCATION.
  - Request that all bids be put on one spreadsheet to make reviewing easier.
  - What have we heard back from Scot McElveen?!
  - Given Jamie’s present professional workload and work on this year’s RR, she is less inclined to be lead for next year’s RR. She’d consider co-chairing.
  - Review Seattle-Tacoma [bids from Helmsbriscoe](#)
  - Review [Fresno-Merced bids from Helmsbriscoe](#) (this is a new set of quotes for a new location)
  - NOTE: coordination needed between what Helmsbriscoe is doing and what Scot McElveen is doing to avoid duplication/overlap.
- IRS tax forms are being filed by ANPR contracted CPA.

#### Member or Committee Reports (not covered under Old/New Business):

- Education and Training (Kayla): Desperately needing to round up a new posse of mentors.

- Fundraising (Nick): Not on call
- Internal Communications (Elsa): Talking with Jamie to keep track of RR events so she can publicize those
  - Putting together a poster to send out to colleges and university to lure potential RR attendees/Supernaugh applicants in.
  - Please send any other good contacts for publicizing RR her way.
  - Bill noted September 22<sup>nd</sup> is the end of early registration for ANPR.
  - Jan suggested posting on InsideNPS and NPS FB page
- Membership Services (Kate): Deadline is September 10<sup>th</sup> for Supernaugh applications.
  - Seeking committee members to review/rank applications – Jonathan, Will, and Ben volunteered.
- Professional Issues (Jamie): Nothing to report beyond RR stuff.
  - For strategic planning discussion, what kind of professional training opportunities do we want to offer members going forward?
- Seasonal Perspectives (Will): Still receiving emails regarding background investigation backlog.
- Special Concerns (Ben): No updates. Will work with Jonathan on the seasonal time letter.
- Strategic Planning (Jonathan):
  - As Chris mentioned, had a successful event in DC last night. Thanks to Elsa for her help in publicizing!
  - Please continue to add your input to the [Draft Strategic Plan](#)
  - Prepare agenda for RR Board Meeting
    - Conversation on long-term goals for ANPR
    - Determine short-term goals for ANPR
    - Determine accomplishments for previous year to inform members

Adjourn: 7:02 pm (AZ time)

Next call is scheduled for Tuesday, September 25th.