

Association of National Park Rangers Board of Directors Meeting Minutes

July 24, 2018

8:30 pm ET/7:30 PM CT/6:30 pm MT/5:30 pm PT/AZ

Conference Call

- Phone number: 641-715-3200
 - Password: 873615#
-

----- AGENDA TOPICS -----

Attendance (Marin)

- Members Present: Marin, Bill, Ben, Jonathan, Kayla, Elsa (not a quorum)
- Members Absent: Jan, Will, Jamie, Kate, Chris, Nick

Approval of Minutes of June 26, 2018 (President): Minutes were sent out for review on June 29th. Final sent out on July 24th. No quorum so these were not approved at this meeting.

Reports:

- President (via email):
 - Sounds like Mihalic is moving back to MT at the end of the week. Increased speculation that Dave Vela will be next director.
 - Spoke to Scot McElveen about requests for proposals going forward. I asked him to try and get Wed-Sat dates. It seems no matter what we always have people leaving early on Sunday. This will lessen that issue. I thought having Monday as a travel day for RR 41 would be good but airfares are super high that day so my guess is many will leave Sunday.
 - Seems like Sherry and Ann have signed contracts. Chris is the only one that doesn't but his duties are clearly spelled out in the bylaws. We just need to get him a signed contract. (Marin's notes – please provide me with copies of the signed contracts for Sherry and Ann).
 - Have given Jamie some other names for potential speakers for RR that live in the BG/ Nashville area. Mihalic also sent an email with suggestions for speakers. I forwarded to Jamie.
 - RR programming is looking pretty full. Just a couple of holes to plug. Nice effort, Jamie and crew. If we only run 3 breakouts at a time that's be fine. We don't want too much competition for attendees.
 - I have asked Marin to pull together the positions and descriptions of those board seats coming vacant at the next election so we can start publicizing that ahead of the RR and give people some time to research and think about it and contact outgoing board members.

- Secretary: request for civility and kindness during our calls and in our email exchanges
- Treasurer: sent out June financials a couple weeks ago
 - Chris has moved forward with the internet banking account (consolidated the Wells Fargo accounts from 5 to 1)
 - Worked to get most of what was in the savings account to the higher interest yielding internet account
 - Still losing money each month – perhaps a discussion topic for next RR board meeting (expenses exceeding revenue)
 - Ben’s question – how does this compare to past years at this time? Bill hasn’t run a comparison but will do so. Ben’s understanding is that we run a deficit every year at this time but it would be interesting to see how things compare to last year.
- Business Manager: not on call

Old Business:

- Approval or amendment of Association By-Laws
 - Final sent out to BoD on June 29th.
 - From Bill: Scot McElveen had the missing language – Marin will take a look at Bill’s related email and will edit and send out again for final approval at next meeting

- Status Report on RR41
 - Everything proceeding as planned although we may be a bit behind on vendor identification/commitment. Final information submitted for next edition of Ranger magazine and newsletter and social media information being distributed. Request for funding support (travel authorization) submitted to those involved so we can determine budget needs.
 - Bill has enlisted Tom Banks and Warren Bielenberg to help find potential vendors.
 - Just a few holes left in the program – looking really good.

- Identify needs for policies/procedures for governing ANPR
 - Chris needs to check on requirements of Washington DC incorporation so we can get them drafted and approved.

- Compendium
 - Who has an electronic version? This would be most helpful to Marin for updating going forward.

- Determination of need for D&O insurance for BOD
 - Completed. Insurance policy now in effect.

- Appoint ANPR liaison to International Ranger Federation
 - On Jan’s list to completed

- Appoint RR2019 Management Team
 - Scot McElveen tasked with reviewing sites/RFPs in both PNW and YOSE/SEKI area

- Jamie will serve as lead if at YOSE/SEKI area
- Consider [quote from Helmsbriscoe](#) for PNW
 - Jonathan: in a subsequent Helmsbriscoe email, if there were 1-2 options that we are really interested in, they will try to negotiate better pricing.
- Need to look at quotes from both locations and make a firm decision on the location
- Need to identify team members ASAP
 - Put out a call for volunteers via next newsletter!
- Approval for consolidation of bank accounts (Chris and Bill)
 - Completed. New bank account established and several Wells Fargo accounts consolidated into one main account.
- Determination of moving ANPR IRF Dependents Fund to Ranger Foundation
 - Completed. ANPR IRF Dependents Fund amount transferred to Ranger Foundation and that account closed.
- Discuss Seasonal Time bill and/or changes to seasonal hiring (Jonathan and Ben)
 - Discuss [draft letter](#) from ANPR president to possible collaborating organizations for legislative push (Jonathan)
 - Jonathan sent out the draft letter to the board – got comments back from Jan and Ben thus far.
 - If we adopt the letter, how do we want to share it with and who will send it and how (electronic, mail, etc?)
 - Easiest way to add/edit doc is to do so on the copy in Google Drive.
- Status of review of strategic planning framework (Jonathan)
 - Received feedback from Elsa – inviting rest of board to take a look – on Google Drive – add your comments there .
 - Jonathan would like a laundry list of action-able items – we will then review and whittle down what is realistic for this year.
 - Bill’s suggestion: hard to do this on conference call – suggest this is an agenda item at RR for our board meeting in order to thoroughly discuss and and agree upon a final document.
- Tabled from earlier meetings:
 - Develop service contracts for Business Manager (Reinhardt), Ranger Magazine Editor (Allen) and Designer (Albrecht)
 - Update ANPR website and consolidate Google Drive - use of cloud service (Chris)
 - Status of bringing membership database up to date (Chris)

New Business:

- Status of bringing membership database up to date
 - Chris not on call to give report.

Member or Committee Reports (not covered under Old/New Business):

- Education and Training (Kayla): moving to EVER. Wants to put together something on mentoring for RR. **KAYLA – I couldn't hear you on the call – can you send me some notes please?**
- Fundraising (Nick): not on call
- Internal Communications (Elsa): got contacts from Nick – **ELSA – please help me here!**
- Membership Services (Kate): not on call
- Professional Issues (Jamie): not on call
- Seasonal Perspectives (Will via email): Have received a few inquiries concerning the backlogged background checks. Handled them with empathy and explained the situation. Also received some emails from aspiring LE rangers with questions about the process. Kat's LE guide was helpful in responding to those inquiries.
- Special Concerns (Ben): Continue work with Jonathan and Jan on various topics
- Strategic Planning (Jonathan):
 - Deadline for Supernauth scholarships? Kate had mentioned putting the announcement out on August 1st
 - Perhaps do a MeetUp in DC area to talk up RR, ANPR, Supernauth scholarship, etc. – will get with Elsa to advertise on FB, Twitter, etc.

Adjourn: 6:21 pm (AZ)

Next call is scheduled for Tuesday, August 28th.