

Association of National Park Rangers Board of Directors Meeting Minutes

April 24, 2018

8:30 pm ET/7:30 PM CT/6:30 pm MT/5:30 pm PT/AZ

Conference Call

- Phone number: 641-715-3200
- Password: 873615#

11 voting members – quorum is 60% or 7 members

----- AGENDA TOPICS -----

In attendance: Jan, Bill, Marin, Will, Jonathan, Ben, Elsa

Not in attendance: Chris, Nick, Kate, Kayla, Jamie

Approval of Minutes of March 27, 2018 (President): Approved by board April 24, 2018

Old Business:

- Approval or amendment of Association By-Laws
Marin still needs to update and get out to the board for review
- Decision(s) on RR2018 at Bowling Green, KY
Dates: November 07 (training) 08 (full program), 09 (field trips), 10-11 (full program), 12 (possible training)
 - Bill has proposed contact in hand – must be signed by 05/01.
 - Contract details have been sent to board via email.
 - Highlights: We do not have any minimum food/beverage requirement. \$109 room rate – other rooms (suites) are available. Meeting room cost \$1700. One breakfast voucher comes with room – additional one can be purchased. \$139 suites are available. They are comping the hospitality room. 235 room/nights have been reserved.
 - Many other details – see previous email(s) sent by Bill.
 - Elsa needs to get info to Ann by April 30th for next Ranger magazine
 - Need leads: Training, Supernaugh scholarship, sales, photo contest, rideshare/roommate function, field trips
 - We need a good marketing strategy to get the RR message out – Jan will discuss with Jamie and Elsa

- Initiate new banking service for higher interest rate (Reinhardt)
 - Chris not in attendance - tabled until May call.

New Business:

- Develop service contracts for Business Manager (Reinhardt), Ranger Magazine Editor (Allen) and Graphic Designer (Albrecht)
 - Bill has templates for contracts but we need someone to take a lead on getting these formalized
 - Marin proposes that Chris send out a request for assistance to the membership for a volunteer to help write/formalize these contracts.
- Bring member database up to date
 - Chris, Butch Farabee, and Jan have been working to clean up the database
 - Bill proposes Chris/Kate sending out a request for updated info via snail mail to all membership
- Update ANPR website
 - Chris would like to find a new website host – board approves going forward with this.
- Appoint RR2019 Management Team
 - Jonathan suggested using a particular company for arranging site unless Jamie is interested in being the coordinator
 - Jan will confirm that Jamie is interested in being the coordinator
 - Bill says Scot McElveen would be willing to look into venues in Seattle or Fresno area
- Identify needs for policies/procedures for governing ANPR (Wade)
 - What are we talking about?
 - Jan found hard copy of Newcomers Guide to RR – she will re-type
 - Jan will gather a list of folks who most likely would know if these items exist
 - Using Jan’s list, Marin will email those folks and request reply - so that we have a written record of our attempts to obtain these materials
- Logo re-design for “scalability” (Reinhardt)
 - Chris would like to move forward with this – Jan suggests that he do so.
- Determination of need for Directors and Officers (D&O) Insurance for BOD (Wade)
 - Bill proposes the board get this in order to protect us from liability and litigation
 - Bill will get a quote and bring info to next board call.
 - We have gotten event insurance for the past few RRs.
- Develop ANPR strategic plan and annual operating goals (Shafer)
 - Believes there are three things that ANPR does: advocate, educate, connect

- Fleshing out what those things mean to us – is this what we are about – what we want to promote?
 - Specific aspects: give people the tools so they can educate and advocate for themselves (even if we don't have the answers)
 - After we decide what ANPR should be doing, we need to decide who should be doing what to promote our objectives
 - Will mentions that the majority of the board does not know what ANPR used to advocate for. Bill suggests that we need to determine what issues give employees the most heartburn at present.
- Appoint ANPR liaison to International Ranger Federation (Lemons)
 - Need to confirm whether or not Jeff Ohlfs is going to stay on and/or what his concerns are in regard to staying on.

Member or Committee Reports (not covered under Old/New Business):

- Fundraising (Nick)(via email):
 - I have been reaching out to companies seeking swag for our raffle and for funding of Supernaugh and Rick Gale funds as well as exhibitors for Rendezvous. I have heard back from Sierra Nevada and Trango and am beginning to work out details with them. I'll continue to seek out other companies over the next month.
 - Additionally, I'm still in the process of finalizing a partnership with TPRA (Tenn Park Rangers Ass.) discussing details with Shane Switzer, TPRA Pres.
 - Apologies for missing two board calls in a row. I look forward to reading up on the board minutes following the meeting.

The next call is scheduled for Tuesday, May 22nd.