

Association of National Park Rangers Board of Directors Meeting Minutes

June 26, 2018

8:30 pm ET/7:30 PM CT/6:30 pm MT/5:30 pm PT/AZ

Conference Call

- Phone number: 641-715-3200
 - Password: 873615#
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----- AGENDA TOPICS -----

Attendance (Marin)

- Members Present: Jan, Bill, Chris, Marin, Will, Elsa, Kayla, Jonathan, Kate, Jamie, Ben
- Members Absent: Nick

Approval of Minutes of May 22, 2018 (President): Unanimous approval.

Reports:

- President: Good news – looks like there is a motion to allow seasonals (post 1999) can buy back their seasonal time – see emails – see below
 - Also, just started 120-day detail in Gettysburg
 - New director rumor – GRTE superintendent Dave Vela
- Secretary: Found 1992 Compendium in box from Colleen Derber – will scan and place on Google Drive
- Treasurer: Will discuss more in old and new business
 - Financial statements sent out via email recently
- Business Manager: Will discuss in old and new business

Old Business:

- Approval or amendment of Association By-Laws
 - Marin sent out a copy to the board to review (06/26). Article VIII is missing a section re: the authority of the Executive Director. The 2007 edition also shows this section missing. The section was not part of the 1992 edition. Am unsure of the need for approval. Will put out final by end of week.
- Status Report on RR41
 - Conference call this Thursday. Next Ranger magazine deadline is early July – will go out early September (last one before RR)
 - Everything seems to be on target at this point
 - Chris has contact at Penn State – former NPS seasonal, also has current projects in various parks – interested in doing keynote – send info directly to Jamie

- All suggestions for RR speakers, etc. need to go to Jamie via email
- Develop service contracts for Business Manager (Reinhardt), Ranger Magazine Editor (Allen) and Designer (Albrecht)
 - Bill would like to see service contracts completed in the next month – Jan does not see that this can happen in that time frame. Jamie would like to give Jan the time to focus on RR and her move. Discussion again next month. Jan said she will send out an email to those three to try and get a list of their duties.
- Bring member database up to date – Chris has been toying with the idea of Ranger subscriptions digital only
- Update ANPR website – working with Jamie on updates for RR.
 - Looking to find a different platform after RR is over – this could be announced during RR.
- Appoint RR2019 Management Team – Scot McElveen is willing to look into locations associated with YOSE/SEKI area and the PNW region. Bill believes that the info Scot has for the Request for Proposals is solid. Bill is concerned that the poll indicated the PNW as priority and yet we are going with the #2 option. Jamie is willing to take lead on next RR if it is held in the YOSE/SEKI area.
 - Jonathan proposes again that we utilize a company who specializes in this sort of thing.
- Identify needs for policies/procedures for governing ANPR
 - Based on our incorporation in Washington DC, it needs to be determined what minimum policies are required for non-profits (e.g., conflict of interest, non-discrimination, etc.) and those policies need to be prepared and approved by the BOD and posted on the website.
 - Chris reports that the conflict of interest one was approved as it had to be submitted with our 2016 taxes.
 - Chris will look for the others – if already approved, he will post on the website.
- Determination of need for D&O insurance for BOD
 - Directors and officers liability insurance is liability insurance payable to the directors and officers of a company, or to the organization(s) itself, as indemnification for losses or advancement of defense costs in the event an insured suffers such a loss as a result of a legal action brought for alleged wrongful acts in their capacity as directors and officers. Such coverage can extend to defense costs arising out of criminal and regulatory investigations/trials as well; in fact, often civil and criminal actions are brought against directors/officers simultaneously. Intentional illegal acts, however, are typically not covered under D&O policies. SEE BILL'S 06/26 EMAIL. Jan makes motion to purchase – Bill seconds – motion passes. Bill will work up the application.
- Appoint ANPR liaison to International Ranger Federation – Jan will need a list of attendees from Bob Krumenaker

New Business:

- Consolidating Google Docs/Drive information and edit
 - Jan and Chris are working on this – Chris would like to fold this into the conversion of the website project

- Jamie suggests a cloud service such as pCloud as a back-up for final/archive documents. We could continue to use Google Drive for our working docs. Jamie will investigate further after RR.
- Approval for consolidation of bank accounts (Chris and Bill)
 - Business savings account is 1.16% interest rate.
 - Need to work with Wells Fargo on the best way to transfer between accounts
 - We have 5 accounts. Looking to see how to simplify (ex: consolidate into two – one savings at internet bank – and keep Wells Fargo checking open for day to day activities) while still earmarking what the intent of the original accounts were. Looking for way to earn interest.
 - Vanguard remains a separate account.
- Bill's suggestion: moving ANPR IRF Dependents Fund to Ranger Foundation – combine our account with theirs as a donation – let them distribute it on our behalf – approval by board to go forward.

Member or Committee Reports (not covered under Old/New Business):

- Ranger Rendezvous (Jamie): RR updates:
 - Making progress on both evening activities and the speakers
 - Our Theme this year is “Exploring New Depths,” – logo can be viewed on Facebook page
 - We have invited a Civil War Era/Victorian Dance Master and troupe of 4 to join us and host a dance for an evening activity. We are still working on the details. We have a variety of different speakers in the works and the Call for Presentations is expected to go out on Facebook this week.
 - A Call for Presentations will also be published in the Summer edition of Ranger. Jonathan would be willing to share that with various academics if we are interested
- Education and Training (Kayla): mentorship program – surprised by steady stream of interested folks. Of course, the mentor list is much shorter than the mentee list. Most are not newbies – well into their careers and seeking guidance on making that next move.
 - Jamie suggests that we put out a call for mentors via Ranger magazine, newsletter, website
 - Jonathan – if Kayla can send him a draft, he'd be happy to help to spread the word
- Fundraising (Nick): No report
- Internal Communications (Elsa): Forgot to put the newsletter out – will get it out tomorrow morning.
 - Did an interview with a New York City publication regarding camping and what to bring!
- Membership Services (Kate): Update on ANPR Bay Area meetup – did not have a good turnout
 - Supernaugh scholarship applications will be available in August.
- Professional Issues (Jamie): No new updates specifically on Professional Issues for June.
- Seasonal Perspectives (Will): not many requests for info lately
 - Haven't received much email re: delayed seasonal hiring, changes in procedure

- Special Concerns (Ben): Seasonal time bill (and/or changes to seasonal hiring) should be his to lead the charge on. Need to identify relevant committee and members in the House and then make a proposal to the Senate.
- Jonathan will draft a position document but will need assistance making contact with the other organizations leadership. Bill proposes that Jan forward the completed/agreed upon doc to those organizations.
- Strategic Planning (Jonathan):
 - Jonathan reviewed the [existing strategic planning folder](#) and added to a [new strategic planning framework](#)

Adjourn: by President at 9:47 pm ET/8:47 pm CT/7:47 pm MT/6:47 pm (PT/AZ)

Next call is scheduled for Tuesday, July 24th.