



ASSOCIATION OF NATIONAL PARK RANGERS

Ranger Rendezvous XXVIII: Dec. 4 - 8, 2005

Trade Show Dates: Dec. 4, 5 and 6, 2005 (Sunday afternoon, Monday and Tuesday)

The Association of National Park Rangers invites you to exhibit or serve as an event sponsor at the 28th annual Ranger Rendezvous at the **Francis Marion Hotel in Charleston, S.C.**

The purpose of the Association National Park Rangers is to communicate for, about and with national park rangers; to promote and enhance the park ranger profession and its spirit; to support management and the perpetuation of the National Park System; and to provide a forum for social enrichment. The Association provides education and other training to develop and/or improve knowledge and skills of park rangers and those interested in the profession.

Present ANPR membership is over 1,000 with representation from all 50 states. Attendance at our Rendezvous varies annually from 100 - 400. Membership ranges from field level park rangers in law enforcement, fire, search and rescue, interpretation, and natural and cultural resources to National Park Service regional directors, superintendents, other Park Service professionals and members from other federal, state and local agencies.

Our Rendezvous agenda typically consists of presentations and workshops directed toward topical issues and challenges facing management of America's National Parks. The **Trade Show, scheduled for Dec. 4-6, 2005**, is an important feature of the Rendezvous. The Trade Show provides an opportunity for members to enhance their knowledge of new equipment, technology and organizations. Accessibility providers, organizational outreach education programs, publishers, graphic designers, equipment and clothing suppliers in protection, search and rescue and fire, as well as other vendors are encouraged to participate.

We will be happy to forward materials to your company representative or sales representatives on request. For more information, contact **Wendy Lauritzen, Exhibit Coordinator**, at (580) 983-2291 (evenings, voice mail) or e-mail at obranger@dobsonteleco.com.

What's in it for you and your company:

- Vendors and sponsors of the Rendezvous will be listed, at no additional cost, in each issue of *Ranger* magazine for a year. Information will be limited to the company or sponsor's name; contact phone numbers or e-mail address will also be included if the vendor/sponsor so desires.
- This same information will be made available at www.ANPR.org in a section recognizing the contributions of the vendors and sponsors.
- Vendors and sponsors are allowed to have Rendezvous participants willingly sign up to be contacted by your company.
- The opportunity to exchange ideas and knowledge. Get to know rangers one-on-one and learn the challenges faced by the national parks. Your company and your products may hold a solution to those challenges.
- Participate in all of the Rendezvous activities. Some activities/field trips may require additional trip fees and may be subject to group size limitations.
- Opportunity to participate in the Raffle, Silent Auction and Super Raffle; winning great prizes. There is a cost for raffle tickets and Silent Auction, should you choose to participate.
- Opportunity to provide items for raffle items. A great forum for advertisement while helping ANPR with its fundraising activities.

ANPR does not provide:

- ANPR does not provide its membership mailing lists to your company.
- ANPR does not provide for lodging or accommodations during the course of the Rendezvous event.
- No hot links between the vendor's website and the ANPR website are being planned for vendors at this time.

TRADE SHOW PROGRAM

Dec. 4, 5 and 6, 2005
Francis Marion Hotel, Charleston, S.C.

Your booth fee and/or sponsorship covers admission to all workshops and general sessions. Draped table and chairs provided for requested booth space. (Booth size x 1 = number of tables provided at no additional cost; triple booth = 3 tables)

Exhibit space is assigned in the order of receipt of the **REGISTRATION FORMS accompanied with full payment. Payment must be received by the end of the business day on Wednesday, Nov. 23, 2005. Make checks payable to: ANPR.** Credit cards will be processed promptly. (At vendor's request, credit cards can be held for processing until Oct. 10, 2005, to assist with fiscal year expenditure issues.)

Exhibit Hours:

Sunday, Dec. 4

Set-up: 9 a.m. to 2:30 p.m., Exhibit Hall open to exhibitors for set-up.

Exhibit hall open at first afternoon session break, 2:30 p.m.

Evening Film Festival: 8 – 9:30 p.m., An evening film festival will be held in the Gold Ballroom. Exhibitors are invited to attend along with ANPR members.

Monday, Dec. 5

Exhibit Viewings: 9:30 a.m. – 8 p.m., Exhibit Hall open for ANPR participants, with peak period being after the first session break (9:30 a.m.), lunch, afternoon break (usually 2:30 p.m.)

Closing of the hall will occur after the evening reception.

Exhibitor Reception: 6 - 8 p.m. A raffle of exhibitor-donated items will be conducted during the reception.

Tuesday, Dec. 6

8 – 10:30 a.m., exhibits open

Coffee Break with exhibitors at approximately 10 a.m.
Take down exhibits after morning break.

Exhibits must be set up by 2:30 p.m. Dec. 4. Dismantling of displays must not begin until after the mid-morning break on Tuesday, Dec. 6. Exhibits must be removed no later than 5 p.m. Dec. 6.

*There will be **no smoking** in the exhibit area. Exhibitors displaying audio or video products are requested to keep noise levels at a minimum.*

Hotel and Travel Arrangements

Exhibit fees do not include meals or overnight accommodation. Standard rooms will be \$82.00 + tax for single or double occupancy. Room reservations can be made by calling the **Francis Marion Hotel** at 1-843-722-0600 or by calling toll free at 1-877-756-2121. **State that you are with ANPR Ranger Rendezvous.** Make your room reservation by Nov. 1, 2005. Normal room rates apply after that. Exhibitors must make their own travel arrangements to and from the hotel. Visit www.francismarioncharleston.com for more info.

Shipping

Send to:

Francis Marion Hotel

ATTN: (yourself) + Ranger Rendezvous

387 King Street

Charleston, SC 29403

Rules and Regulations Governing Use and Space by Exhibitors

1. Qualifications

The Rendezvous has an objective of advancement of the ranger profession and the education of participants to relevant knowledge and equipment. The conference overhead team of ANPR will determine which applicants are qualified to serve the objective as exhibitors. ANPR reserves the right to prohibit display of any article that, in its opinion, is not in keeping with the nature and character of the Rendezvous, or not in harmony with other exhibits and the decoration of the exhibit area.

2. Selection of Space

Exhibitors will be allocated space as available; however, ANPR will follow the rule of first come-first served. Whenever possible, special requests of the exhibitor will be considered in assigning space. No exhibitor may assign or sublet the whole or any part of the allotted space. Final allocation of exhibit space will be made by the ANPR Exhibits Coordinator. ANPR also reserves the right to relocate or rearrange the floor plan.

3. Exhibit Space and Cost (*tentative*)

All booths will be assigned prior to set up and will include one draped table and chairs. If no table is required, cost remains the same.

Nov. 23 deadline

Regular Rate
single \$350 (10x10)
double \$550
triple \$700
unattended \$200

Sept. 16 deadline

Early Bird (discounted rate)
single \$250 (10x10)
double \$400
triple \$600
unattended booth \$125

FULL payment of exhibit space must be accompanied with the SIGNED exhibit registration form by Nov. 23, 2005. (Sept. 16 is the early bird deadline). Under no circumstances will an exhibitor be allowed to install an exhibit unless full payment has been made to ANPR.

4. Cancellation

If an exhibitor must cancel for good sufficient reasons, ANPR will refund 90 percent of the exhibitor's contract obligations at anytime prior to the time ANPR incurs monetary obligations of the Rendezvous facility (normally 30 days prior to the opening of the Rendezvous).

If an exhibitor must cancel between the date ANPR incurs monetary obligations for exhibit space and the actual opening of the Rendezvous, ANPR will refund an amount equivalent to 50 percent of the exhibitor's contract obligation less the amount ANPR's monetary obligations. If an exhibitor cancels after the opening of the Rendezvous, ANPR shall retain, or be entitled to collect 100 percent of the exhibitor's contract obligation.

5. Exhibit Hall Hours

Sunday, Dec. 4

Set-up: 8 a.m. – 2:30 p.m.
Open to public: 2:30 p.m.

Monday, Dec. 5

Open to public: 9:30 a.m. – 3:30 p.m.
Coffee break period: approximately 9:30 a.m. and 2:30 p.m.
Exhibitor's Reception: 6 – 8 p.m.

Tuesday, Dec. 6

Open to public: 9:30 a.m. – 3:30 p.m.
Coffee break period: approximately 9:30 a.m. and 2:30 p.m.
Break-down exhibits: following afternoon break

The Exhibit Hall shall be available for set-up at the identified times, beginning Sunday morning. All equipment, crates, etc., must be in the hall and apparatus for display must be in place by 9:30 a.m. on Monday morning. The Exhibit Hall will open by 8 a.m. for final setup, but will not be open officially until 9:30 a.m.

The Exhibit Hall will close at 4 p.m. Tuesday, Dec. 6. Dismantling of displays must not begin prior to that time as a courtesy to other exhibitors and reception attendees. There will be no smoking in the exhibit area. Exhibitors displaying audio or video products are requested to keep noise levels at a minimum.

6. Decorations

Exhibitors may provide their own table covering and other decorations that are needed. Nothing shall be posted on, tacked, nailed, screwed or otherwise attached to columns, walls, floors or other parts of the building.

7. Security

Security shall be provided at all hours the Exhibit Hall is not open.

8. Liabilities and Insurance

Exhibitors agree to protect and keep the Association of National Park Rangers (ANPR) and the Francis Marion Hotel forever harmless from any damage or charges imposed for violations of any law or ordinance, whether occasioned by negligence of the exhibitor or those holding under the exhibitor, as well as to strictly comply with the applicable terms and conditions contained in the agreement between ANPR and Francis Marion Hotel regarding the exhibition premises; and further, each exhibitor shall at all times protect, indemnify and save and keep harmless the ANPR and Francis Marion Hotel against and from all loss, cost damage, liability or expense from, or out of, or by reason of any accidents or other occurrence to anyone, including the exhibitor, its agents, employees and business invitee, which arises from, or out of, or by any part thereof.

All exhibitors shall insure themselves, at their own expense, against property loss or damage and against liability for personal property.

Exhibitor Registration Form

Please list the information, as it should appear on the badges.

Names for Badges:

Company: _____

Address: _____

City/State/Zip: _____

Contact: _____

Phone: _____

Cell Phone: _____

BRIEF description of products/services:

Is this your First Rendezvous?

Yes _____ No _____

Are you interested in sponsoring / co-sponsoring hospitality room, reception, coffee break, lunch? (Or other activity such field trips or NPS movie night?)

Yes _____ / No _____

Specific event? _____ In general? _____

Specify \$ toward your sponsorship: _____

* * * * *

Questions? Call Wendy Lauritzen (580) 983-2291.

Please make check payable to ANPR by Nov. 23, 2005.

(Early bird deadline has passed.)

Send this form and FULL payment to:

Wendy Lauritzen

ANPR Exhibit Coordinator

Rt. 1, Box 35A

Crawford, OK 73638

Please provide the following information:

Check one:

_____ single = \$350, 10 x10 ft. (Early Bird \$250)

_____ double booth = \$650, 10 x 18 ft. (Early Bird \$400)

_____ triple booth = \$800, 10 x 36 ft. (Early Bird \$600)

_____ written materials only booth = \$250 (space of 3 x 3 ft.) for non-staffed booth. Area shared with other written materials. (Early Bird \$125)

For larger booth space, multiple single booths or costs associated with co-sponsoring events, please call Wendy at 580-983-2291 for details.

Do you need: (designate yes or no)

_____ Table (\$20 per additional table needed)

_____ Electricity (\$20 rate may apply)

Will you be using: (check one)

_____ Full-size exhibit display

_____ Table-top display

_____ Other: _____

_____ None

(Note: most self-standing panels require minimum of double booth space)

Special space needs (oversized equipment, location, etc.)?

* * * * *

For credit card payment:

Card number (Visa or MasterCard only)

_____ expiration date

Hold processing until Oct. 10, 2005? _____

Name of card holder (please print)

Signature of card holder

I hereby acknowledge receipt of, and agree to comply with, the Association of National Park Rangers' Rules and Regulations governing Use and Space by Exhibitors.

Signature

Date